

# Quick start guide

Adding assessment templates from SIMS

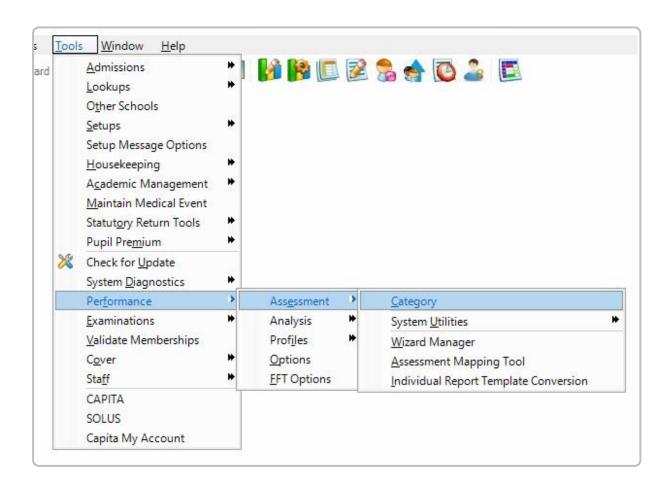
#### Adding assessment templates to Provision Map

If you wish to include custom templates created in SIMS, the templates need to be member of a sub category called provision-maps (with Wonde as the main category).

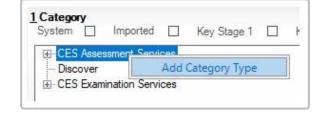
Main Category = Wonde Sub Category = provision-maps

This quick start guide demonstrates how to create the required categories and add templatess to them.

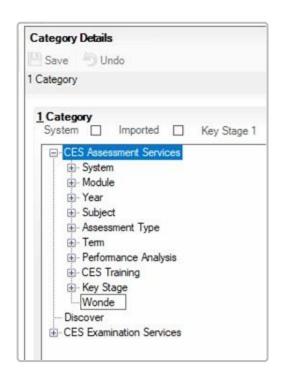
1. In SIMS net, navigate to Tools > Performance > Assessment > Category



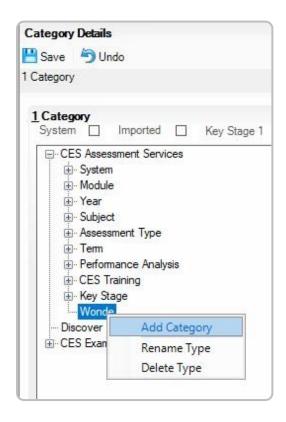
2. Right click on CES Assessment Services and click Add Category Type.



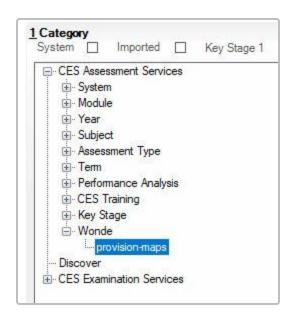
3. Enter Wonde as the name of the new category type.



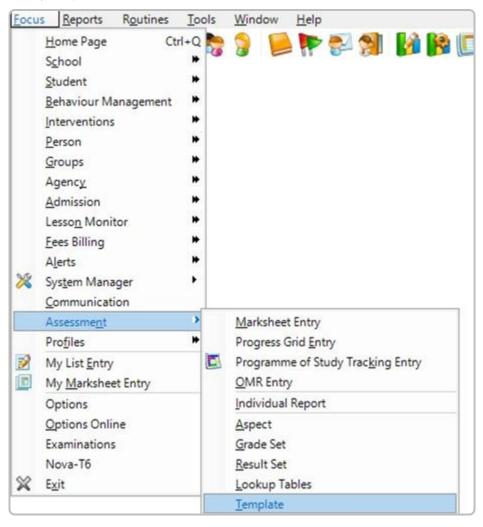
4. Right click on the Wonde category type and click on the Add Category option.



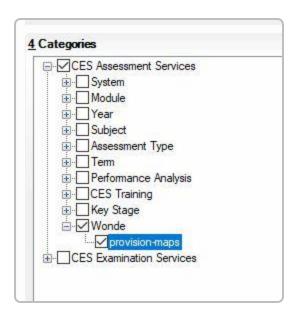
5. Enter provision-maps as the name of the sub category type.



6. Add the templates of your choice to the provision-maps category (Focus > Assessment > Template).



7. Once you have double clicked on the template you would like imported to Provision Map, locate the provision-maps category and tick it, then click on the Save icon.



**Please note**: Provision Map will only read aspects where data is present from the template.

Newly added templates will not appear in Provision Map until the next time Wonde extracts information from SIMS. Usually this takes place during weeknights.

## Further support

Please do not hesitate to get in touch if you need more support or training. <a href="mailto:support@edukey.co.uk">support@edukey.co.uk</a>

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